

Jim Doyle  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**BARBERING AND COSMETOLOGY EXAMINING BOARD SCREENING PANEL  
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON WI**

**Contact: David O'Connell (608) 261-4490**

**Monday, April 5 2004**

**9:00 a.m.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1) (b), Stats.), and to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.
  - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**BARBERING AND COSMETOLOGY EXAMINING BOARD  
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI**

**Contact: Jerry Lowrie (608) 261-4486**

**Monday, April 5, 2004**

**9:30 a.m.**

1. CALL TO ORDER
  - a. Declaration of a Quorum
2. Adoption of Agenda
3. Approval of Minutes (2/2/04)
4. Administrative Report
  - a. Jerry Lowrie, Bureau Director
    - i. Board Roster
    - ii. 2004 Meeting Dates
    - iii. To-Do-List
    - iv. Summary of Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
5. Board Efficiencies Presentation – Deputy Mary Schlaefer; Patty Hoeft, Division Administrator Business Services; and Sandy Rowe, Division Administrator of DOE.
6. Continuing Education Committee Meeting Report.
  - a. Feedback from credential holders
7. Travel
  - a. 49<sup>th</sup> Annual Conference of the National-Interstate Council of State Boards of Cosmetology – August 28-30, 2004, Richmond, VA.
8. Administrative Rules
  - a. Draft Language for Continuing Education Rule
  - b. Miscellaneous Rule Changes– John Schweitzer
9. Legislation
  - a. Draft 454.01- Waxing - Informational
10. Examination and Education
  - a. Proposed New Instructor Examinations – Darwin Tichenor
11. Barbering Ad Hoc Review Committee - Update

12. Practice Issues
13. Credentialing
  - a. Changes to Blue License – Information Only
14. Division of Enforcement
15. Legal Counsel Review
16. New Business
17. Board Member Activity
18. Miscellaneous Correspondence and Information
  - a. NIC Recommendations for Proposed Bylaw Amendments
19. Presentation of Proposed Stipulations by Division of Enforcement or any that may be Submitted after Printing of the Agenda.
20. Visitors Comments
21. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
  - a. Monitoring Report
  - b. Case Closings and Case Status Report
    - i. 03 BAC 088
    - ii. 03 BAC 070
    - iii. 02 BAC 133
    - iv. 03 BAC 105
    - v. 03 BAC 120
    - vi. 03 BAC 048
  - c. Proposed Stipulations
  - d. Deliberation of Proposed Stipulations or any that may be Signed after Printing of Agenda
  - e. Administrative Warning
  - f. Deliberation on Administrative Warnings or Disciplinary Actions that may be Signed after Printing of Agenda
  - g. Examination Issues
  - h. Application Review or any that may be Submitted after Printing of Agenda.
  - i. Reinstatement Requests or any that may be Submitted after Printing of Agenda.
    - i. Charles Yoder
22. RECONVENE TO OPEN SESSION
23. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate.
24. New Business
25. Next Meeting Agenda Items

DOE – Signatures for Proposed Stipulations, Orders and Administrative Warnings.

## 26. ADJOURNMENT

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.